



# HOMELANDS PRIMARY SCHOOL

## SAFEGUARDING POLICY

ADOPTED BY THE FULL GOVERNING BODY ON.....19.10.10.....

REVIEWED.....03.12.13.....

REVIEWED.....09.12.14.....

REVIEWED.....08.12.15.....

## **SAFEGUARDING POLICY**

Homelands Primary School recognises that it has an important part to play in the complete development of every child and, in particular, in ensuring the delivery of the government's 5 key issues as published in Every Child Matters:

- ✓ Every child must be and stay safe
- ✓ Every child must be healthy
- ✓ Every child must be able to enjoy and achieve
- ✓ Every child must be able to achieve economic wellbeing
- ✓ Every child must make a positive contribution

At Homelands the health and safety of all children is of paramount importance; the school provides a secure environment in which children can flourish.

### **HEALTH & SAFETY**

The school's Health and Safety policy is monitored termly by the Resources committee in conjunction with our PFI partners.

A termly fire drill practices efficient evacuation from the school building, and this is monitored and reviewed by staff and the committee. The school also conducts an annual Fire Risk Assessment.

An Emergency Plan is in place and details what to do in the event of a critical incident.

### **FIRST AID**

In school there are always members of staff who oversee first aid and who are appropriately trained.

The Health and Safety policy outlines the school's approach to the administration of medicine.

### **SITE SECURITY**

Homelands is a secure site and the procedures in place for maintaining its security are regularly reviewed with the FM Provider.

Visitors, volunteers and students enter via the main entrance after signing in at reception.

## **ATTENDANCE**

High attendance is expected of all children and the school has a clear Attendance policy to support this. The school works closely with the Attendance Improvement Officer, agreeing action plans and discussing future action in particular cases.

Positive measures are in place to encourage children to attend regularly and punctually.

## **STAFF RECRUITMENT**

All staff appointed to work in the school are subject to DBS checks, and a central record is kept and updated.

The Headteacher, Deputy Headteacher and a number of governors have successfully undertaken Safer Recruitment training.

New staff are inducted into the school following the school's Induction Policy in order to familiarise them with policies and procedures.

## **CHILD PROTECTION**

The designated Senior Lead for Child Protection is Mrs Stephanie Colegate, the deputy is Mrs Jackie Herrera and the designated governor is Mr Maurice Codd. The governing body ensures that the policy is reviewed annually and that all staff has the appropriate training, updated at least every 3 years. The DSL is also registered with the Home Office to provide training on the PREVENT strategy.

## **CURRICULUM**

The curriculum deals with safeguarding aspects through the Personal, Social and Health Education and SEAL programmes, which provides opportunity for the discussion of relevant issues with children.

The curriculum is designed so that safety issues within a subject are discussed and safe practices taught. At all times there are appropriate staffing levels, with the education Visits Co-ordinator overseeing risk assessments for trips and residential visits.

## **E-SAFETY**

The school has an Internet policy and is currently reviewing its approach to E-Safety. As designated Senior Lead for child protection the Headteacher has overall responsibility for internet safety.

## **EQUAL OPPORTUNITIES**

The school's Equal Opportunities policy ensures that all children are treated fairly and given equal access to the curriculum, whatever their need or disability.

Along with the Equal Opportunities policy there is a clear and unequivocal Racial Equality statement.

### **BEHAVIOUR**

Good behaviour is essential in any community and we have high expectations of our children in this respect. The emphasis is always positive; in order to provide children with the opportunity to reflect on and modify their behaviour, but a clear procedure for sanctions is in place.

Midday supervision leaders organise their team within a close structure of activities throughout the week.

### **ANTI-BULLYING**

The school has a rigorous Anti-Bullying policy; although bullying is rare the school always acts swiftly with investigation, communication and action. Bullying is not tolerated.

### **PHOTOGRAPHING & VIDEOING**

Each parent receives a pack of information when their child starts at the school. Parents are asked to give permission for photos to be used on the school website and in the press, and a central record of these details is kept and updated where necessary.

Videoring of school events is not allowed.

### **WHISTLEBLOWING**

Members of staff have a professional duty to inform the management if they have any concerns about people working at the school, and this is supported by a clear policy.

**We recognise that there are a number of policies that are relevant to safeguarding and promoting children's welfare. These include the following:**

**Anti-Bullying**

**Attendance**

**Behaviour**

**Child Protection**

**Disability Equality Duty**  
**Drugs and Substance Abuse**  
**Equal Opportunities**  
**E-Safety**  
**Health and Safety**  
**Management of Allegations against Staff**  
**Performance Management and Staff Appraisal**  
**Personnel Single Central Records**  
**Physical Intervention Policy**  
**PSHE**  
**Racial Equality**  
**Recruitment and Selection**  
**Safeguarding statement in the school prospectus**  
**Severe Behaviour Policy**  
**Sex Education**  
**Special Educational Needs**  
**Staff Handbook**  
**Positive Handling and Restraint**  
**Volunteers in School**  
**Use of Photographs/video**  
**Whistleblowing**